**Educational Enrichment Grant (EEG)**

Headwaters invites applications through its Educational Enrichment Grant (EEG) program to continue the Rappahannock tradition of volunteer funding and advocacy for high quality educational enrichment to inspire curiosity, creativity, and inquiry. Funding is primarily intended to benefit RCPS students and educators.

Applicants are encouraged to plan and apply early but may initiate requests year-round as opportunities arise. Headwaters will promptly acknowledge, forward questions or requests for additional information, if required, and begin review after receiving a completed application. Please submit a digital copy of your request to director@headwatersfdn.org.

Please check one:

\_\_\_\_ Mini: funding range up to $1,000

\_\_\_\_ Major: typical funding $1,000+, for projects of longer duration, including more students, and/or requiring partner planning and coordination

**Please send direct inquiries and completed applications to:**Headwaters Executive Director

E-mail: director@headwatersfdn.org

Mailing Address: Headwaters, PO Box 368, Washington, VA 22747

Hand delivery: Headwaters office, Washington Schoolhouse, 567 Mount Salem Ave.

For further information, visit www.headwatersfdn.org or call Ph: (540) 227-5170

**APPLICATION & REVIEW GUIDELINES**

Preference is given to requests with a majority of the following attributes:

* Initiated and submitted by RCPS educators/staff
* Principal endorsed (**required**)
* Relates to, but reaches beyond, public funding capacity
* Stimulates curricular innovation, articulation, expansion, or diversity
* Includes as many students as possible without detriment to quality and effectiveness
* Extends opportunity to a diverse array of student ages, interests, talents, and needs
* Displays effort to identify and request other applicable sources of public or   
  private funding
* Has potential for sustainable benefit to school system educational programs
* Promotes strong school-community relations, volunteer, or civic service

**EDUCATIONAL ENRICHMENT GRANT APPLICATION**

Note: Please type or print, complete all questions, and attach supporting materials.

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Amount of EEG Request $ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Applicant Name Applicant E-mail

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School / Position Grade Level(s)/Programs participating

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Curricular/program area(s) involved Total # students participating

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Activity Type/Description (assembly, classroom workshop, performance, competition, conference, field trip…)

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Activity Dates/Duration Capacity for guest attendance (Yes, No, Who?)

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Applicant Signature Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
RCES or RCHS Principal Signature **(REQUIRED!)** Date

**PLEASE ANSWER (supporting information may be attached to clarify or strengthen a request)**

1. Briefly explain your project and its objectives.
2. What student/educator needs, benefits or other factors inspire your request?

3. How do your grant objectives and activities support educational growth?

4. Is this activity likely to continue or repeat beyond grant expiration?

**PROJECT BUDGET:** Please provide a Budget Plan that details funding sources/amount and   
 intended use.

**UPON PROJECT COMPLETION** - please provide to the Headwaters Executive Director:

* brief comments on the project (both positive or negative)
* photographs of students and teachers engaged in the project
* final budget report detailing all income and expenses for the project
* any other evidence of quality and effectiveness of the learning experience.

**Thank you for requesting an Educational Enrichment Grant through Headwaters!**